

LOCAL ADMISSIONS FORUM

Venue: Town Hall, Moorgate
Street, Rotherham. S60
2TH

Date: Thursday, 18 March 2010

Time: 10.00 a.m.

A G E N D A

1. Appointment of Chair of the Meeting
2. Apologies for Absence
3. Minutes of the previous meeting, held on 12th November, 2009 (copy attached) (Pages 1 - 3)
4. Matters Arising from the Minutes of the Meeting held on 12th November, 2009
5. Admissions Consultation - Annual consultation feedback report for 2011/12 admission (report attached) (Pages 4 - 25)
6. Current School Admissions Cycles - Secondary School Entry in September 2010 - Update
7. Membership of the Local Admissions Forum (details attached) (Page 26)
8. Date and Time of Next Meeting - Thursday, 1st July, 2010 at 10.00 a.m.

**Date of Next Meeting:-
Thursday, 1 July 2010**

**LOCAL ADMISSIONS FORUM
THURSDAY, 12TH NOVEMBER, 2009**

Present:- Mrs. G. Atkin (Church of England), Mrs. I. G. Hartley (School Governors), Hall, Mr. G. Lancashire (Junior and Infant Schools), Mrs Thorpe, Mr Kelsey and Mr Robins

Apologies for Absence were received from:- Councillors Barron, Havenhand, Mr. B. N. Sampson (Church of England), Mrs H McLaughlin and Mrs. P. Powell (Community Representative)

8. APPOINTMENT OF CHAIR

Agreed:- That Mrs. I. G. Hartley be appointed Chair of this meeting.

(Mrs. I. G. Hartley in the Chair)

9. MINUTES OF THE PREVIOUS MEETING, HELD ON 2ND JULY, 2009

Agreed:- That the minutes of the previous meeting of the Local Admissions Forum, held on 2nd July, 2009, be approved as a correct record.

10. LOCAL ADMISSIONS FORUM ANNUAL REPORT 2009

Consideration was given to a draft of the 2009 annual report for the Rotherham Local Admissions Forum, prepared in accordance with the provisions of Section 85A(1A) of the School Standards and Framework Act 1998 (as inserted by Section 41(3) of the Education and Inspections Act 2006).

During consideration of the draft annual report, a number of issues were discussed:-

- surplus places in schools;
- waiting lists for admissions to schools;
- applications submitted on-line, for admission to Rotherham schools
- the comparative costs and availability of school uniforms;
- school admission appeals and the '30 limit' qualifying measures appeals;
- the number of casual/in year transfers of schools;
- children arriving from overseas and joining Rotherham schools
- Looked After Children and pupils with Special Educational Needs

Agreed:- (1) That the draft annual report be received and the document be approved as the Rotherham Local Admissions Forum Annual Report 2009.

(2) That the Annual report 2009 be submitted to the Local Authority

(Borough Council), its schools and to the Schools Commissioner at the Department for Children Schools and Families and a copy also be published on the Borough Council's Internet web site.

11. **SCHOOL ADMISSIONS CONSULTATION FOR ENTRY IN THE 2011/2012 ACADEMIC YEAR**

Further to Minute No. 6 of the meeting of the Local Admissions Forum held on 2nd July, 2009 and to Minute No. 31 of the meeting of the Cabinet Member and Advisers for Children and Young People's Services held on 15th July, 2009, consideration was given to a report presented by the School Organisation Planning and Development Manager concerning the admission arrangements (ie: criteria and admission number) which would apply for school admission in the 2011/2012 academic year.

The timetable for the year is:-

Autumn Term, 2009	governing bodies to consider the arrangements which will apply
by 9 th January, 2010 the	all relevant details to be forwarded to Borough Council
from 16 th January until 1 st March, 2010	period of consultation via the Borough Council's Internet web site
by end of March, 2010	Borough Council and the Local Admissions Forum consider any changes and forward any comments to appropriate Admission Authority(ies)
by 15 th April, 2010	all admission authorities to determine their arrangements and notify those consulted

The report made reference to the admission criteria and numbers for both community and controlled schools and for voluntary aided schools. The Local Admissions Forum noted that there were no proposed changes to the co-ordinated admission arrangements.

Included within the report were the proposed changes to the admissions criteria applying to community and controlled schools (detailed at appendix one of the report) and details of each community and controlled school's proposed admission number for 2011/2012 (appendix two of the report submitted).

It was also noted that there are changes to the 'In – Year Fair Access' protocol and a statutory change to the length of time the 'waiting lists' have to be kept for first admission to Secondary and Primary schools.

Details were included in the report submitted.

Agreed:- (1) That the report be received and its contents noted.

(2) That a further report be submitted to the next meeting of the Local Admissions Forum detailing the outcome of the consultation process about the school admission arrangements for the 2011/12 academic year.

12. OFFICE OF THE SCHOOLS ADJUDICATOR - ANNUAL REPORT SEPTEMBER 2008 TO AUGUST 2009

The School Organisation Planning and Development Manager reported on the recent publication of the Tenth Annual Report of the Chief Schools Adjudicator (the first written by the current occupant of that post, Mr. Ian Craig). The Annual Report covered the period September 2008 to August 2009.

Discussion took place on the contents of this Annual Report, which was available from the Internet web site: www.schoolsadjudicator.gov.uk.

The Local Admissions Forum noted that for the first time this year, all 152 local authorities in England have been required to submit a local authority report to the Chief Schools Adjudicator (which from now on will be required annually), reporting on the admission arrangements of schools in their area.

Agreed:- That the contents of the Tenth Annual Report of the Chief Schools Adjudicator be noted.

13. ADMISSION TO PRIMARY SCHOOL 2010/2011 - DISTRIBUTION OF BOOKLETS

Members of the Local Admissions Forum received copies of the booklet for admission to primary school 2010/2011, which had been distributed to parents.

ROTHERHAM BOROUGH COUNCIL
REPORT TO Cabinet Member for Children and Young People's Services

1.	Meeting:	Cabinet Member for Children and Young People's Services.
2.	Date:	24th March 2010
3.	Title:	Admissions Consultation - Annual consultation feedback report for 2011/12 admission (All Wards)
4.	Directorate:	Children and Young People's Services

5. Summary: This report covers issues that have arisen as a result of the annual consultation exercise with and between schools, other LEAs and through the RMBC website. (All admission authorities must determine their arrangements by 15th April 2010).

6. Recommendations: That:

- i) The proposed admission numbers contained within Annex 1 for community and controlled schools are confirmed for 2011/12, subject to the clarifications included in Annex 2,
- ii) The proposed admissions criteria for community and controlled schools for 2011/12, are agreed and adopted,
- iii) The proposed change to the length of the time the 'Waiting List' operates for is noted.
- iii) Changes relating to voluntary aided schools' admissions criteria as outlined in Annex 2, are noted,
- iv) The appropriate notice is published in respect of the proposed admission numbers for schools named in Annex 2, where the admission number will be less than that indicated by the current net capacity calculation,
- v) The change to the co-ordinated schemes for Primary and Secondary preferences which is extended to in-year admissions is confirmed
- vi) The 'In -Year fair Access Protocol' is approved,
- vii) This report is placed on the Authority's website.

7. Proposals and Details: Annex 1 shows details of the LEA's consultation document, which was considered by governing bodies during the Autumn Term 2010. This has also been accessible on the Authority's website up to 1st March 2009 for public consultation.

All feedback received by the Authority is summarised in Annex 2.

The Local Admissions Forum has also had the opportunity to consider these matters at its recent meeting held on 18th March.

8. Finance: There are no specific quantifiable financial consequences arising from this report.

9. Risks and Uncertainties: All those consulted must be informed of any determination and it is possible, in certain instances, for objections to be made to the Adjudicator.

10. Policy and Performance Agenda Implications: The School Admissions Code seeks to promote equity and fair access and all the admission authorities in Rotherham, in complying with the code, show their commitment to that.

11 Background Papers and Consultation: The annual consultation exercise is undertaken by reference to statutory regulations and the code of practice – principally, the School Standards and Framework Act 1998, Education Act 2002 and the Education and Inspections Act 2006 together with the new School Admissions Code and Regulations.

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**ROTHERHAM METROPOLITAN BOROUGH COUNCIL -
REPORT TO GOVERNING BODIES – AUTUMN TERM 2009**

**CONSULTATION ON ADMISSION ARRANGEMENTS FOR THE ADMISSION YEAR
2011/12**

i) **Admission Numbers and Admissions Criteria**

This item gives governors the opportunity to consider the admission arrangements (criteria and admission number), which will apply for admission in 2011/12. The Local Admission Forum has previously considered the requirements for consultation and has agreed that the LA should facilitate this, as far as possible, by use of the Authority's Internet site.

The timetable for the year is:-
Autumn Term 2009

Governing bodies consider the arrangements which will apply.

By 9th January 2010

All relevant details to be forwarded to the LA.

4th January – 1st March 2010

Period of consultation via the LA's website.

By end of March

LA and the Local Admission Forum consider any changes and forward any comments to appropriate Admission Authority(ies).

By 15th April 2010

All admission authorities to determine their arrangements and notify those consulted.

Community and Controlled Schools

For these schools, the LA is the admission authority. The proposed admissions criteria for 2011/12 are shown at Appendix 1.

There are no proposed changes to the admission criteria which applied for 2010/11. There are changes to the 'In – Year Fair Access' protocol and a Statutory change to the length of time the 'Waiting lists' have to be kept for first admission to Secondary and Primary schools – (further details below).

Each school's proposed admission number is shown at Appendix 2.

Action: The Governing Body is requested to complete and return the pro-forma to David Hill, 1st Floor, Norfolk House, as soon as possible and no later than 9th January 2010.

Voluntary Aided Schools/Academy

The governing body is the admission authority. Full consultation is required.

If there are any proposed changes at Church of England schools, Governing Bodies should consult their Diocesan Board before consulting anyone else.

Action: Governing Bodies to consider both the admissions criteria and the admission number appropriate for the school. If there are any proposed changes, full details of the admissions criteria and admissions number to be forwarded to the LA by 9th January 2010 to enable the full consultation with all the appropriate consultees to be carried out via the Internet. This should be done by e-mail to david-education.hill@rotherham.gov.uk

Pro-forma to be completed and returned as for community and controlled schools.

Further General Points

All admission numbers should now be set by reference to the indicated admission number (IAN) deriving from the net capacity calculation.

An admission number higher than the IAN can be set, subject to the necessary consultation, feedback and determination.

An admission number lower than the IAN can be set, subject to the above, but would also require the publication of a notice with provision for objection to the Adjudicator.

All infant, J&I, Primary schools need to continue to be mindful of the need to maintain classes from R to Y2 at 30 or less.

If you require any further information or would wish to discuss any matters relating to admission numbers/criteria/net capacity, please contact David Hill on 01709 822536.

ii) **Co-ordinated Admission Arrangements**

The Authority currently co-ordinates admission arrangements during the normal admission round. The new DCSF 'Admission Code of Practice' requires this to be extended to cover in-year admissions for all year groups with effect from 2011/12. Our co-ordinated scheme will be amended to take account of the revised requirements. The co-ordination of schemes simplifies the admission process for parents which reduces the likelihood of a child being left without a school place

Action: Governing Bodies to note and to forward any comments, if any, on the pro-forma.

Proposed changes to the 'Waiting List' criteria applying to community and controlled schools

The Authority currently maintains waiting lists for pupils applying during the normal admission round. The new Admissions Code of Practice requires that waiting lists are in place from September 2009 and continue for at least the first term of the academic year. As the change is statutory and applies to applications in the current admissions round we have already advised all schools (correspondence sent to all on 1st May 2009 and published on the LA's website) of a necessary amendment to the admissions procedures. The change extends the secondary school waiting list which will now be maintained until 31st December. We are also proposing to extend the waiting list for Primary Schools until the end of the Summer term. This will provide a much fairer allocation of places to infant

pupils who may have been denied a school place under the 'infant class size legislation' at their preferred school.

As the change is statutory for Secondary schools they are asked to note the change.

For Primary schools we would wish to keep the waiting list open to the end of the academic year (rather than the Statutory one term) as this will greatly assist in ensuring that parents, who are refused a school place for their child under qualifying measures, receive a place if one becomes available. Governor's views are sought on the proposed change.

Proposed changes to the 'In Year Fair Access' protocol applying to community and controlled schools

The new admissions code of practice places a Statutory requirement on the Authority to have in place a fair access protocol. The fair access protocol exists to ensure that access to education is secured quickly for children who have no school place but for whom a place at a mainstream school is appropriate, and to ensure that all schools in an area admit their fair share of pupils with challenging behaviour, including children excluded from school. **This includes admitting children above the admission number to schools that are already full. All Schools and Academies in the Authority must participate in the scheme.** The scheme must be monitored, include timescales and be included in the annual report to the school's adjudicator. The Authority currently has a fair access scheme in place, published in both the Primary and Secondary school booklets. The new code of practice also requires the current fair access protocol to be amended to include timescales. These should include existing and new categories. Existing Categories are:

- Children attending Pupil Referral Units who should be reintegrated back into mainstream education;
- Children who have been out of education for longer than one school term;
- Children of refugees and asylum seekers;
- Homeless children;
- Traveller children;
- Relevant looked after children:

The new categories that must be included are:

- Children whose parents have been unable to find them a place after moving to the area, because of a shortage of places;
- Children withdrawn from schools by their family, following fixed term exclusions and unable to find another place;
- Children with unsupportive family backgrounds, where a place has not been sought;
- Children known to the police or other agencies;
- Children without a school place and with a history of serious attendance problems;
- Children who are carers;
- Children with special educational needs (but without a statement);

- Children with disabilities or medical conditions;
- Children returning from the criminal justice system; and
- Children of UK service personnel and other Crown Servants.

The authority's current protocol will need to be amended to include timescales and **must** include all of the above categories (as a minimum).

The current protocol is designed to:-

- 1) Ensure that unplaced children, especially those most vulnerable are offered a place at a suitable school as quickly as possible.
- 2) Provide for a fair distribution of pupils with challenging behaviour.
- 3) Work in the best interests of all Rotherham pupils.

The protocol currently provides for a preference for a pupil who falls within one of the above categories to be approved even where the preferred school is already operating at or above its admission number and where the preferred school is the catchment/nearest/most appropriate denominational school. Pupils who are identified as fitting the protocol must be admitted without delay and all schools in an area must admit their fair share of children with challenging behaviour.

The current protocol will need be amended to include all the above categories and Governing Bodies need to agree to admit pupils, who fit the criteria, without delay and over and above the admission limit if the school is already full.

Note: Any places offered under this protocol would not lead to the necessity for any school to breach the infant class size legislation. Schools in OFSTED categories are similarly protected.

The admission criteria for community and controlled schools for 2011/12 is shown below and is unchanged from the current criteria.

Primary Reception

Places will be allocated in the following order of priority:

Those who on the closing date are:

- i) Relevant looked after children (see note 2 below).
- ii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school essential**.
- iii) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school.
- iv) Children living in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school or its associated junior school at the time of their admission.
- v) Children living in the catchment area of the school as defined by the Authority.
- vi) Children living outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school or its associated junior school at the time of their admission.
- vii) Children who live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

Year 3

Places in Year 3 at a Junior School will be allocated in the following order of priority:-

Those who on the closing date are:

- i) Relevant looked after children (see note 2 below).
- ii) Children in attendance at Y2 in the associated Infant School.
- iii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school essential**.

- iv) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school.
- v) Children living in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school at the time of their admission.
- vi) Children living in the catchment area of the school as defined by the Authority.
- vii) Children living outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school at the time of their admission.
- viii) Children who live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

Secondary Year 7

Places will be allocated in the following order of priority:-

Those who on the closing date are:

- i) Relevant looked after children (see note 2 below).
- ii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular** school essential.
- iii) Children with a compelling social reason which the Authority is satisfied make attendance **at that particular** school essential. The kind of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school.
- iv) Children living in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school at the time of their admission.
- v) Children living in the catchment area of the school as defined by the Authority.
- vii) Children living outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school at the time of their admission.
- vi) Children who are on the roll of one of the associated Primary/ Junior/Junior and Infant schools as identified by the Authority.

- vii) Children who live nearest to the school measured by a straight line on a horizontal plane, (commonly known as measurement, “as the crow flies”).

Notes

1. Where the admission number for any school is likely to be reached mid category, places will be prioritised within that category by reference to the distance between the home address and the school. Highest priority will be given to those living closest to the school measured in a straight line on a horizontal plane (commonly known as measurement, “as the crow flies”).
2. Where any final place at a school is available and two or more pupils are judged to be living equidistant from the school (e.g. in flats), the final place will be allocated by the drawing of lots by officers of the authority.
3. A ‘relevant looked after child’ is a child that is looked after by a local authority in accordance with Section 22 of the Children Act 1989 at the time an application for admission to a school is made, and also the local authority has confirmed will still be looked after at the time when he/she is admitted to the school.
4. Places will be allocated in accordance with the LA’s co-ordinated admissions schemes for Primary and Secondary schools. In assessing preferences, the LA will operate an ‘equal preference’ system, which means that no priority will be given according to the ranking of the preference, except where a potential offer can be made in respect of more than one school. In that situation, the final offer of a place will be made at the highest ranked of the potential offer schools.
5. Children issued with a statement of Special Educational Needs will gain a place at the school named in the statement as part of that process.

PRIMARY SCHOOLS

Appendix 2

School	Net Capacity	Indicated Admission Number	Admission Number 2010/2011	Proposed Admission Number 2011/2012	Comments
Anston Brook Primary	210	30	30	30	Revised capacity following building work = 210
Anston Greenlands J&I	210	30	30	30	
Anston Hillcrest Primary	210	30	30	30	
Anston Park Infant	225	75	75	75	
Anston Park Junior	300	75	75	75	
Aston CE J&I	210	30	30		
Aston Fence J&I	140	30	30	30	Revised capacity following building work = 210
Aston Hall J&I	180	25	30	30	
Aston Lodge Primary	210	30	30	30	
Aston Springwood Primary	210	30	30	30	
Aughton Primary	150	21	30	30	
Badsley Moor Infant	270	90	90	90	
Badsley Moor Junior	360	90	90	90	
Blackburn Primary	316	45	56	56	
Bramley Grange Primary	280	40	40	40	
Bramley Sunnyside Infant	240	80	80	80	
Bramley Sunnyside Junior	320	80	80	80	
Brampton Cortonwood Infant	120	40	40	40	
Brampton the Ellis CE Infant	120	40	40		
Brampton the Ellis CE Junior	280	70	70		
Brinsworth Howarth J&I	175	25	30	30	
Brinsworth Manor Infant	240	80	80	80	
Brinsworth Manor Junior	320	80	80	80	
Brinsworth Whitehill Primary	296	42	42	42	
Broom Valley Primary	420	60	60	60	
Canklow Woods Primary	180	25	30	30	Revised capacity following building work = 180
Catcliffe Primary	150	24	25	25	
Coleridge Primary	210	30	30	30	
Dalton Foljambe J&I	140	20	30	30	
Dinnington Primary	270	38	43	43	
St Joseph's Catholic Primary (Dinnington)	196	28	28		
East Dene J&I	330	47	50	50	
Ferham Primary	210	30	30	30	
Flanderwell Primary	175	25	30	30	
Greasbrough J&I	270	38	50	50	
Harthill Primary	180	25	30	30	
Herringthorpe Infant	210	70	70	70	
Herringthorpe Junior	280	70	70	70	
High Greave Infant	180	60	60	60	
High Greave Junior	240	60	60	60	

School	Net Capacity	Indicated Admission Number	Admission Number 2010/2011	Proposed Admission Number 2011/2012	Comments
Kilnhurst Primary	196	28	28	28	
Kimberworth Primary	210	30	30	30	
Kiveton Park Infant	162	54	54	54	
Kiveton Park Meadows Junior	180	45	59	59	
Laughton CE Primary	105	15	15		
Laughton J&I	146	20	24	24	
Lilly Hall Junior	240	60	60	60	
Listerdale J&I	210	30	30	30	
Maltby Craggs Infant	180	60	60	60	
Maltby Craggs Junior	240	60	60	60	
Maltby Hall Infant	180	60	60	60	
Maltby Manor Primary	420	60	60	60	
Maltby Redwood J&I	300	42	45	45	
St Mary's Catholic Primary (Maltby)	210	30	30		
Meadow View Primary	300	42	40	40/42	Govs to consider.
Monkwood Primary	402	57	60	60	
Ravenfield Primary	210	30	30	30	
Rawmarsh Ashwood J&I	210	30	30	30	
Rawmarsh Rosehill Junior	240	60	60	60	
Rawmarsh Ryecroft Infant	180	60	60	60	
Rawmarsh Sandhill Primary	210	30	30	30	
Rawmarsh St Joseph's Catholic Primary	210	30	30		
Rawmarsh Thorogate J&I	210	30	30	30	
Redscope J & I	342	48	60	60/55	Governors could consider reducing to 55 from 60
Rockingham J&I	282	45	56	56/50	Governors could consider reducing to 50 from 56
Roughwood Primary	336	48	56	56/50	Governors could consider reducing to 50 from 56
Sitwell Infant	222	74	74	74	
Sitwell Junior	300	75	76	76	
St Ann's J&I	420	60	60	60	
St Bede's Catholic Primary	280	40	40		
St Mary's Catholic Primary (Herr)	208	29	30		
St Thomas' CE Primary (Kiln)	150	21	30	30	
Swallownest Primary	210	30	30	30	
Swinton Brookfield Primary	300	42	50	50	
Swinton Fitzwilliam Primary	315	45	45	45	
Swinton Queen Primary	300	42	45	45	
Thornhill Primary	210	30	30	30	
Thorpe Hesley Infant	210	70	70	70	
Thorpe Hesley Junior	268	67	70	70	

School	Net Capacity	Indicated Admission Number	Admission Number 2010/2011	Proposed Admission Number 2011/2010	Comments
Thrybergh Fullerton CE Primary	111	15	17		
Thrybergh Primary	245	35	37	37	
St Gerard's Catholic Primary	140	20	20		
Thurcroft Infant	180	60	60	60	
Thurcroft Junior	361	90	70	70	Subject to annual notice
Todwick J&I	210	30	30	30	
Treeton CE Primary	259	37	37		
Trinity Croft CE J&I	112	16	16		
Wales Primary	175	25	30	30	
Wath CE Primary	210	30	30		
Wath Central Primary	420	60	60	60	
Our Lady & St Joseph's Catholic Primary	175	25	30		
Wath Victoria J&I	240	34	40	40	
Wentworth CE J&I	112	16	16	16	
West Melton J&I	128	17	28	28	
Whiston J&I	210	30	30	30	
Whiston Worrygoose J&I	210	30	30	30	
Wickersley Northfield Primary	419	59	60	60	
St Alban's CE Primary	205	29	30		
Woodsetts J&I	180	26	30	30	

SECONDARY SCHOOLS

School	Net Capacity Figure	Indicated Admission Number	Admission Number 09/10	Proposed Admission No 10/11	Comments
Aston Comprehensive School, A Specialist School in Maths and Computing	1673	286	280	280	Subject to annual notice – lower no. than IAN
Brinsworth Comprehensive School A Science College	1487	255	255	255	
Clifton A Community Arts School	1251	250	250	250	To match new build capacity
Dinnington Comprehensive School specialising in Science and Engineering	1444	252	252	252	
Maltby Academy	1638	290	290	(200)	To match Published Notice
Oakwood Technology College	1050	210	210	210	
Rawmarsh Community School, A Sports College	1075	215	222	222	
Swinton Community School, A Maths & Computing College	1320	226	226	226	
Thrybergh School and Sports College	704	140	140	140	
Wales High, a specialist College for Business and Enterprise with Applied Learning.	1520	248	248	248	
Wath Comprehensive A Language College	1740	300	300	300	
Wickersley School and Sports College	1833	300	300	300	
Wingfield Business and Enterprise College	845	170	170	170	

Winterhill School	1577	315	320	315/320	Governors could consider reduction to 315
St Bernard's Catholic High, Specialist School for the Arts	792	158	140		Subject to annual notice no. lower than IAN
Saint Pius X Catholic High – A Specialist School in Humanities	685	137	130		

ADMISSION NUMBER FOR SIXTH FORMS

School Name	Admission Number for Y7-Y11	Proposed Admission Number for Y12 2011/12*
Aston Comprehensive School, A Specialist School in Maths and Computing	280	42
Brinsworth Comprehensive School A Science College	255	38
Dinnington Comprehensive School specialising in Science and Engineering	252	37
Maltby Academy	290	30
Swinton Community School, A Maths & Computing College	226	34
Wales High, a specialist College for Business and Enterprise with Applied Learning.	248	37
Wath Comprehensive A Language College	300	45
Wickersley Schools and Sports College	300	45

* This number is 15% of the admission number for Y7.

PRO- FORMA
ADMISSIONS CONSULTATION FOR 2011/12 ENTRY

SOPD

A) Community and Controlled Schools

1) There are no proposed changes to the LA's current admissions criteria applicable to community and controlled schools shown at Appendix 1. No comments are therefore sought on the admissions criteria.

2) The proposed Admission Number for 2011/2012 is shown in Appendix 2.

Does the Governing Body -

Agree with the number

Disagree (tick as appropriate)

If disagree, the suggested admission number for the school is _____

Reasons:

B) Voluntary Aided Schools/Academy

1) There are no proposed changes to the current admission criteria.

or

Amendments will be made to the admissions criteria for the school admission year 2011/12

(tick as appropriate)

2) The proposed admission number for the school for 2011/12 is

C) All Schools

1) There are proposed changes to the co-ordinated schemes applying to both Primary and Secondary schools. Co-ordination is to be extended to cover in-year admissions for all year groups with effect from 2011/12. As this change is Statutory all schools are asked to note the change.

Noted and agree

Comments (if any):

2) There are proposed changes to the 'Waiting List'. **It is now a Statutory requirement for the waiting list to remain open until the end of the Autumn Term.** For Primary schools we would wish to keep the waiting list open to the end of the academic year (rather than the Statutory one term) as this will greatly assist in ensuring that parents, who are refused a school place for their child under qualifying measures, receive a place if one becomes available. **Secondary School Governors are asked to note the change.** Primary Schools Governor's views are sought on the proposed extension to the end of the academic year:

Does the Primary School Governing Body –

Agree with the change

Disagree (tick as appropriate)

If disagreeing with the change, please indicate below what date you would wish to see the waiting list open to:

2) There are proposed changes to the 'In – Year Fair Access Protocol'. It is now a Statutory requirement that such a protocol is in place applicable to all schools. All schools and Academies must take part in the scheme. The protocol has been extended to include additional groups in line with the DCSF 'Admissions Code of Practice'. This includes admitting pupils above the published admission number to schools that are already full.

Does the Governing Body -

Agree with the changes

Disagree

(tick as appropriate)

If disagreeing with the changes, please indicate below how you would wish to see the protocol operating. A Fair Access protocol must be in place and any changes can only relate to how the protocol operates.

NB Please complete this pro-forma and return to David Hill by no later than **9th January 2010**.

All voluntary aided schools should forward a copy of their full proposed admissions criteria via e-mail to david-education.hill@rotherham.gov.uk by the same date, in order that appropriate consultation can be undertaken via the website.

Signature _____

Date _____

School _____

1) **Feedback from the annual admissions consultation**

A **Community and Controlled Schools**

i) **Admission numbers**

The following matters have been raised:-

Herringthorpe Junior School

The school has requested an admission number of 68 (rather than the proposed 70). The reason for this is that the school has a new building and the new net capacity calculation indicates an admission number of 68. The reason the number is lower is due to the decision for both the Junior and Infant Schools to share a library. Previously the Infant school did not have a library and part of the Infant hall had been marked off with bookshelves to create a library area. This is a minor change and only impacts marginally on the number of pupils that can be accommodated in the school. However, the Infant School admission number is 70 and there will be an impact on the number of pupils that can move up to the Junior School. We would want all the pupils to move up together and it would be logical to keep the number at 70 for both schools. To set the juniors at 68 may result in two pupils who had been at the Infant School for three years being denied a place at the school. The recommendation is, therefore, that the Junior School admission number be set at 70 as in the consultation report.

Meadow View Primary

Redscope J&I

Rockingham J&I

Roughwood Primary

These schools were asked to give consideration to an alternative number to that agreed for 2010/11. Feedback from the governing bodies is that the following numbers were the preferred option:

Meadow View Primary – 40

Redscope J&I - 60

Rockingham J&I - 56

Roughwood Primary - 56

These numbers should be approved.

ii) **Admissions criteria**

The only change proposed to the admission criteria related to changes to the 'Waiting List' as required by the new Code of Practice on School Admissions. The waiting list for Secondary Schools will operate until the end of the Autumn Term. The waiting list for Primary Schools will operate until the end of the academic year. There was full agreement to these changes.

iii) **Co-ordinated Schemes**

There was full agreement on the requirement to extend the current co-ordinated scheme to cover in-year admissions for all year groups with effect from 2011/12. (The change is a statutory change)

B Voluntary aided schools

i) **Admission numbers**

There were no proposed changes to those admission numbers already applying to 2011/12.

ii) **Admissions criteria**

There are no proposed major changes to any school's admissions criteria. A number of schools have made minor changes which have been necessary following the admission arrangements compliance exercise undertaken by the Office of the Schools Adjudicator. For most schools this related to ensuring that certain definitions (siblings/distance measuring etc) are fully explained within the admissions policy. These have been agreed with the schools concerned and the dioceses.

iii) **Co-ordinated Schemes**

There was full agreement on the requirement to extend the current co-ordinated scheme to cover in-year admissions for all year groups with effect from 2011/12. (The change is a statutory change)

2. Required publication where an admission number is less than that indicated by the current net capacity calculation for the school

There remains a requirement for a notice to be published should any admission authority wish to have an admission number, which is lower than that indicated by the current net capacity calculation. For 2011/12, this would apply to the following schools:-

School	Change	Comments
Aston Comp A Specialist School In Maths & Comp.	280 rather than 286	pressure on the school's accommodation as agreed for 2009/10 and 2010/11
St. Bernard's Catholic High Specialist School For the Arts	140 rather than 158	pressure on the school's accommodation as agreed for 2009/10 and 2010/11
Thurcroft Junior calculation	70 rather than 93 large	large classrooms inflate the capacity calculation

C) In -Year fair Access Protocol

The proposed changes to the 'In -Year fair Access Protocol' were commented on by 8 Community School Governing Bodies and 3 Aided School Governing Bodies. Only 8 of these Governing Bodies did not agree to the proposal which means that 93% of the Governing Bodies consulted were supportive of the new protocol.

Community School Governing Body comments were as follows:

Blackburn Primary School – The Governing Body agree with the principles of the 'In -Year fair Access Protocol'. They feel, however, that this cannot be workable, in terms on enabling the recipient school to make provision, unless there is agreed funding to support children with specific needs, such as behavioural or EAL issues, in their new school.

Wickersley Northfield School – The Governing Body were concerned on the effect on education of an already full class depending on the potential volatile nature of some of the categories of children.

Thorpe Hesley Infant - The Governing Body were concerned that there was no point in having an admission number if it was just going to be exceeded. Staffing would be a great concern and it would take a term to make an additional appointment. In a Key stage 1 class we cannot go over 30 pupils in a class.

Sitwell Infant - The Governing Body felt that expecting school to admit children when they were already full would have a detrimental effect on both staff and children already in school and be at odds with the national agreements.

Brookfield Primary - The Governing Body disagreed with the change because of the nature of the pupils admitted under these criteria, particularly if admission numbers are full, maybe such that the school is not best placed to meet the needs of those and existing pupils.

Herringthorpe Infant - The Governing Body considered that there should be provision for consultation with the Head Teacher/Chair of Governors prior to admission. This being to seek to ensure that any placements are in the best interests of both the pupil and the receiving school. This will ensure that the LA are aware of any concerns the school may have as a result of any unusual circumstance appertaining in the school or class and also allowing the LA and the school to assess together any additional support and guidance that may be needed when admitting a 'difficult pupil' under the protocol.

Whiston Worrygoose - The Governing Body felt that they should be able to assess the suitability of the pupil and their ability to fit in with the year group. In some instances there could be a real risk to vulnerable children and governors should be consulted.

Winterhill School - The Governing Body considered that the protocol was acceptable provide all schools agreed to it.

Aided School Governing Body comments were as follows:

Thrybergh Fullerton - The Governing Body considered that whatever the operation of the protocol it is essential that there is consultation with the schools and that particular

circumstantial difficulties at time are taken into account. The Governors still approved the changes.

Trinity Croft - The Governing Body whilst understanding that it was a statutory duty felt that to place a child without consultation with the Governing Body would be wrong. They felt that there should be a panel that governors can put their case to (Views/situation in school) and how the admission could affect the education of all.

St Bernard's Catholic High School - The Governing Body considered that whilst fair access was sound it would only be fair to schools if there is clarity and structure to any decisions made. Criteria for identifying the most appropriate school for a given student must be stated, impact on the school given existing numbers of pupils within the various categories considered and the context of the school taken into account. The Governors still approved the changes,

Comments on the Governors Views

1) The Authority has a Statutory duty to have in place a fair access protocol. The fair access protocol exists to ensure that access to education is secured quickly for children who have no school place but for whom a place at a mainstream school is appropriate and to ensure that all schools in an area admit their fair share of pupils with challenging behaviour, including children excluded from school. This includes admitting children above the admission number to schools that are already full. All Schools and Academies in the Authority must participate in the scheme. The Authority currently has a fair access scheme in place, published in both the Primary and Secondary school booklets.

The protocol is designed to:-

- a) Ensure that unplaced children, especially those most vulnerable are offered a place at a suitable school as quickly as possible.
- b) Provide for a fair distribution of pupils with challenging behaviour.
- c) Work in the best interests of all Rotherham pupils.

Pupils who are identified as fitting the protocol must be admitted without delay and all schools in an area must admit their fair share of children with challenging behaviour.

2) Three of the schools which expressed concern are infant schools. Any admissions through the 'In -Year fair Access Protocol' would not be allowed to breach the infant class size legislation and therefore any pupil admitted would be in a class of 30 or less. Pupils admitted to infant class would not be full classes so concerns about over filling classes have been addressed.

3) Governors at several schools felt that they should be consulted as part of the process. The protocol advises that schools would be consulted and consultation will take place before any pupil is admitted under the protocol. Aided schools are their own admissions authority and Governors (via the Chair of Governors) would be involved in the discussions. For community schools consultation would normally be undertaken with the Head Teacher. Full consultation with the Governing Body may lead to delay in admission and one of the requirements of the protocol is to admit pupils promptly in line with agreed time scales. It is considered that consultation with the Head Teacher is sufficient.

4) Governors expressed concerns that some of the pupils admitted may need support or may be difficult and that they may need additional funding. The protocol only admits pupils who are appropriately admitted to mainstream. The protocol advises that an admission would not be approved where a school already has a high number of pupils with challenging behaviour OR in an OFSTED category OR a school below the baseline of 25% achieving less than 5 or more GCSEs (Secondary) and 65% achieving less than level 4 or above at Key Stage 2 in English or Maths (Primary). It is considered that schools which would be less able to cope with a challenging pupil are appropriately excluded from the protocol. Support for pupils with challenging behaviour is available from the Behaviour Support Service and other LA Support Services.

5) The protocol only needs to be used where a school is at or beyond its admission limit. Schools below their admission limit have to admit pupil's regardless of their needs. The aim of the protocol is to give a fairer distribution of these pupils across all schools.

In view of the above it is recommended that the 'In -Year fair Access Protocol' be approved.

ROTHERHAM METROPOLITAN BOROUGH COUNCIL**LOCAL ADMISSIONS FORUM****MEMBERSHIP FROM MARCH 2009**

The membership of the Rotherham Local Admissions Forum is:-

Community Schools : 2 members (1 Primary and 1 Secondary)

Mrs. I. G. Hartley (Wath Comprehensive School and Mr. C. E. Kelsey
(Bramley Sunnyside Infant School)

Voluntary Controlled Schools : 1 member

Mr. M. Hall, Kilnhurst Church of England (Aided) Primary School

Voluntary Aided Schools : 3 members

Mrs G. Atkin (St. Albans Church of England Primary School)

Mrs. H. McLaughlin (St. Mary's Catholic Primary School, Herringthorpe)

Father A. Hayne (St. Mary's Catholic Primary School, Herringthorpe)

Academy : 1 member

vacant, pending an appointment from the Maltby Academy

Church Dioceses : 2 members

Diocese of Hallam : Ms. C. Thorpe

Sheffield Diocese : Mrs. H. Morris

Parent : 1 member, to be appointed

Community Representatives (10)

Councillor I. C. Barron

Councillor S. Currie

Councillor J. Havenhand

Mr. G. Lancashire

Mrs. P. Powell

Mr. P. Robins

Mr. B. Sampson

Mrs. C. Cockayne

One representative of the Early Years Nursery (voluntary) sector

One representative of the Black and Minority Ethnic community